FUNDING PROCESSES

Career and Technical Education State Block Grant funding will be allocated for the current fiscal year based on each district's CTE enrollment, Concentrator and Placement reporting. A program is approved by school site, not by district. Seventy five percent of CTE State Block Grant funds will be allocated to CTE enrollment. Twenty five percent of the funds will be allocated to Placement. A course must have a certified teacher, a Notification of Intent (NOI) filed, program enrollment, and the required Concentrator/Placement reports to generate funding. An Internship, DCE, or CO-OP course cannot be submitted alone for funding without a required accompanying Career Prep course. If a program (and its associated courses) does not provide the essential elements required by the Arizona State Board of Education, the program and its funding will be inactivated by CTE. Programs must meet, exceed, or make substantial improvement towards the state adjusted levels of performance to ensure continued eligibility for funding. If any of these requirements are not met for a program, funding is not allocated and the following **error** report(s) will be sent to the LEA:

- VOCI 09-1: Unapproved Courses No Required PM Reports
- VOCI 10-1: Course Code DCE, Internship or CO-OP Only Courses Cannot Stand Alone
- VOCI 12-1: No 200X Notification of Intent (NOI) Filed or 200X Course Missing
- VOCI 13-1: Unapproved ADE Inactive Courses
- VOCI 17-1: Improper Teacher Certification Report

There are four types of funding reports that will be produced:

- Funded course detail report
- Non-funded course detail report
- Placement funding detail report
- Summary notification allocation report

These reports will be produced as Preliminary and Final Funding reports.

The Preliminary Funding Report allows districts to identify problems that impact state allocations. Some of the problems may include the following:

- The teacher is not certified for a course
- No Concentrators were submitted for a program
- No Placements were submitted for a program
- Unapproved programs Career Preparation Coop only course offered
- No NOI (Notification of Intent) filed for the program
- ADE inactivated the program

Preliminary Funding Report: VOCI 51-1 and VOCI 51-2: This report provides preliminary notification of the funding dollars a district may generate from State Block Grant monies. This report also provides the opportunity to verify the enrollment data and to make corrections, if ADE did not record the data the district submitted. Previously unrecorded data will be reflected on the Final Funding Reports. Errors related to a course not receiving funds due to Performance Measures issues should be referred to the Development and Innovations Section at (602) 542-5963. The Preliminary Funding Report

amounts are not final. Do not submit the CTE State Block Grant application based on the Preliminary Funding Report.

Final Enrollment Funding Report: VOCI 51-1 and VOCI 51-2: This report provides the notification of the Final funding dollars available to the district from State Block Grant monies. An application must be completed by the district to generate these monies. For questions related to the state funding formula, please contact the CTE Grants and Management Information Services at (602) 542-5349.

Preliminary and Final Non-Funded (State Funding Not Generated) VOCI 55-1 and VOCI 55-1 reports: A report of Non-Funded courses could also be produced if a course does not meet the requirements. If any courses are not funded and appear on any of the VOCI 09, VOCI 10, VOCI 12, VOCI 13, or VOCI 17 reports, the dollar amount not generated will also appear on the VOCI 55-1 (school level) and VOCI 55-2 (district level) reports.

Preliminary and Final Placement Funding Report: Placement funding paid in the current fiscal year is for CTE program Concentrators who graduated and are in a related Placement by the second quarter following graduation. Placements may be in postsecondary education or advanced training, military services, or employment. Funding is earned only if the Placement is related to the graduate's secondary CTE program of study. A related Placement is one that obviously uses or builds on the occupational standards acquired in the graduate's secondary CTE program.

Preliminary and Final Summary Notification of Career and Technical Education Allocations: VOCI 62-1: The total amount of state funding for district generated by your Course Enrollment reporting. Available district enrollment formula funding and the Placement formula funding dollar amounts are listed. If a district selects not to submit an application for the funds, those dollars will be re-divided among the districts that did submit an application for their State Block Grant Enrollment and Placement dollars.

Examples of these reports are on the following pages:

CTDS: COUNTY: DISTRICT: SCHOOL:

ARIZONA DEPARTMENT OF EDUCATION CAREER AND TECHNICAL EDUCATION UNAPPROVED COURSES - NO REQUIRED PM REPORTS

VOCI 09-1 REPORT DATE:05/17/XX REPORT PAGE: 1

DISTRICT OF ATTENDANCE CTDS

COURSE CODE	COURSE TITLE	TEACHER NUMBER	TERM	PERIOD
46.0400.10	Constr Tech Core	******	2	3
46.0400.20	Construction Tech I	*****	2	3



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CTDS:

ARIZONA DEPARTMENT OF EDUCATION

COUNTY:

CAREER AND TECHNICAL EDUCATION

DISTRICT:

DCE, INTERNSHIP OR CO-OP ONLY COURSES

SCHOOL:

CANNOT STAND ALONE

COURSE CODE	COURSE TITLE	TEACHER NUMBER	TERM	PERIOD
15.1300.70	Draft/Design Tech DC	XXXXXXXX	1	5
15.1300.70	Draft/Design Tech DC	xxxxxxxx	2	5



VOCI 10-1

REPORT DATE:08/26/XX

REPORT PAGE: 1

CTDS: COUNTY: DISTRICT: SCHOOL:

ARIZONA DEPARTMENT OF EDUCATION CAREER AND TECHNICAL EDUCATION NO 200X NOTIFICATION OF INTENT (N.O.I.) FILED OR 200X COURSE MISSING

VOCI 12-1 REPORT DATE:05/17/XX REPORT PAGE: 1

DISTRICT OF ATTENDANCE CTDS

COURSE CODE	COURSE TITLE	TEACHER NUMBER	TERM	PERIOD
46.0400.10	Constr Tech Core	*****	2	3
46.0400.20	Construction Tech I	*****	2	3



CTE Handbook 2009-2010

Data Reporting: Funding Processes - page 6

CTDS: COUNTY: DISTRICT: SCHOOL:

ARIZONA DEPARTMENT OF EDUCATION CAREER AND TECHNICAL EDUCATION - UNAPPROVED ADE INACTIVE COURSES -

VOCI 13-1
REPORT DATE:05/17/XX
REPORT PAGE: 1

COURSE CODE	COURSE TITLE	TEACHER NUMBER	TERM	PERIOD	ADE INACTIVE DATE	DISTRICT OF ATTENDANCE CTDS
46.0400.10	Constr Tech Core	*****	2	3	7/1/200X	
46.0400.20	Construction Tech I	*****	2	3	7/1/200X	



COUNTY:

TYPE: CAREER AND TECHNICAL EDUCATION DISTRICT:								08/26/XX 1				
SCHOOL:				IME			ER CERTI Y - 200X	FICATION -200X		SCHOOL I		
TEACHER NUMBER T	EACHER NAME		R CRSE						ENDORSEMENT			
XXXXXXXXX SMI	TH LI	R 1	1 52020010							HIS		
							PCTI					
XXXXXXXXX SMI	TH LI	R 3	1 52020010	Business M	Mgmt 8	& Admi	PSC	SUB		HIS		
XXXXXXXXX SMI	TH LE	R 3	2 52020010	Business M	Mgmt 8	& Admi	PSC	SUB		HIS		
XXXXXXXXX SMI	TH LI	R 6	2 52020010	Business M	Mgmt 8	& Admi	PSC	SUB		HIS		
XXXXXXXXX SMI	TH LE	R 7	2 52020010	Business M	/Igmt &	& Admi	PSC	SUB		HIS		
*** TEACHER L	ACKS REQUIREMENTS	S **	* CRSE CO	DE REQUIREM	MENTS	-BVT OR	SVT OR	PVT OR AV	T	AND VOE OR		R BUS
						PVBM O		PVM OR SV	7M	OK VDE OK	A 1.173	

ARIZONA DEPARTMENT OF EDUCATION



VOCI 17

Preliminary and Final Funding Reports By School – VOCI 51-1

By District – VOCI 51-2

The information submitted and verified for the 40th and 100th Day Reports is summarized in the Course Enrollment Master Report – VOCI 21. Data from the Course Enrollment Master Report is combined with a formula and then used for generation of the **Preliminary and Final Funding Reports – VOCI 51-1 and VOCI 51-2.**

- **VOCI 51-1** reflects funding generated by Courses on the CTE Program List by **school**.
- VOCI 51-2 reflects funding generated by Courses on the CTE Program List by district.

These reports provide the notification of the Preliminary and Final funding dollars available to the district from State Block Grant monies. For questions related to the state funding formula, please contact the CTE Grants and Management Information Services at (602) 542-5349.

VOCI 51-1 ARIZONA DEPARTMENT OF EDUCATION DATE 08/15/XX
CAREER AND TECHNICAL EDUCATION PAGE 1

CTY XX TYPE XX DIST XX SCH XXX FINAL FUNDING REPORT FYXX ENROLLMENT - FOR FYXX FUNDING

RATE FOR FULL, WEIGHTED AVERAGE STUDENT COUNT: \$111.59

COUNTY: IMPORTANT: THIS REPORT IS BASED UPON AN AVERAGE OF YOUR 40TH AND 100TH DAY ENROLLMENT COUNTS.

DISTRICT: SCHOOL:

COURSE COURSE CRSE CRSE CODE CODE TITLE	P MIN. NO. E PER OF ROOI R WEEK WKS NO	TP ER OM CE O. HP TEACHER'S NAME	TEACHER'S CERT NO.	9-12 AVG CNT	11-12 AVG CNT	ELIGIBLE WEIGHTED COUNT	TOTAL ENROLLMENT FUNDING
NON-ARTICULATED COUR	SES						
2. BUSINESS MGMT ADMIN	(WEIGHT - 1.00	000000000)					
52.020010 Bus Mgmt/Admin Srv 1	F 3 0250 18 7	Y ROGERS	******	8.50	5.00	5.55	\$619.94
52.020010 Bus Mgmt/Admin Srv	F 7 0250 18 7	Y ROGERS	*****	6.00	1.50	1.66	\$185.98
52.020010 Bus Mgmt/Admin Srv 1	F 3 0250 18 7	Y ROGERS	******	6.50	4.00	4.44	\$495.96
52.020010 Bus Mgmt/Admin Srv 1	F 7 0250 18 7	Y ROGERS	******	6.00	2.00	2.22	\$247.98
52.020020 Business Office Oper	r 4 0250 18 7	Y ROGERS	*****	13.50	13.50	14.99	\$1,673.85
TOTAL BUSINESS MGMT ADMIN				58.50	44.00	48.02	\$5,362.52
9. AUTOMOTIVE TECH	(WEIGHT - 1.00	00000000)					
47.060010 Auto Tech Core Curr	2 0250 18 VOC	C2 N BELL	******	7.50	1.50	1.66	\$185.98
47.060010 Auto Tech Core Curr	3 0250 18 VOC	C2 N BELL	******	7.50	3.50	3.88	\$433.96
47.060010 Auto Tech Core Curr	2 0250 18 VOC	C2 N BELL	*****	9.00	3.00	3.33	\$371.97
47.060010 Auto Tech Core Curr	3 0250 18 VOC	C2 N BELL	*****	12.00	7.50	8.33	\$929.92
47.060070 Automotive Technolog	g 5 1100 18 7	N ROGERS	*****	0.50	0.50	0.50	\$55.80
47.060070 Automotive Technolog	g 5 1100 18 7	N ROGERS	*****	0.50	0.50	0.50	\$55.80
TOTAL AUTOMOTIVE TECH				43.50	23.00	25.41	\$2,839.36

(ELIGIBLE WEIGHTED COUNT * RATE FOR FULL WEIGHTED AVG STUDENT COUNT = TOTAL FUNDING)



VOCI 51-2 ARIZONA DEPARTMENT OF EDUCATION DATE 08/15/XX
CAREER AND TECHNICAL EDUCATION PAGE 1

CTY XX TYPE XX DIST XX FINAL FUNDING REPORT FYXX ENROLLMENT - FOR FYXX FUNDING

RATE FOR FULL, WEIGHTED AVERAGE STUDENT COUNT: \$111.59

COUNTY: IMPORTANT: THIS REPORT IS BASED UPON AN AVERAGE OF YOUR 40TH AND 100TH DAY ENROLLMENT COUNTS.

DISTRICT:

COURSE COURSE CRSE CRSE CODE CODE TITLE	9-12 AVERAGE COUNT		ELIGIBLE WEIGHTED COUNT	TOTAL ENROLLMENT FUNDING	TP ER CE HP
NON-ARTICULATED COURSES					
2. BUSINESS MGMT ADMIN (WEIG	SHT - 1.00000000	000)			
52.020010 Bus Mgmt/Admin Srv F	27.00	12.50	13.87	\$1,549.86	Y
52.020020 Business Office Oper	24.00	24.00	26.65	\$2,975.73	Y
52.020070 Bus Mgmt/Admin Srv D	7.50	7.50	7.50	\$836.93	Y
TOTAL BUSINESS MGMT ADMIN	58.50	44.00	48.02	\$5,362.52	
9. AUTOMOTIVE TECH (WEIG	SHT - 1.0000000	000)			
47.060010 Auto Tech Core Curr	36.00	15.50	17.20	\$1,921.83	N
47.060021 Automotive Technolog	1.00	1.00	1.11	\$123.99	N
47.060030 Automotive Technolog	5.50	5.50	6.10	\$681.94	N
47.060070 Automotive Technolog	1.00	1.00	1.00	\$111.60	N
TOTAL AUTOMOTIVE TECH	43.50	23.00	25.41	\$2,839.36	
11. CONSTRUCTION TECH (WEIG	GHT - 0.9000000	000)			
46.040010 Construction Tech Co	5.00	3.50	3.48	\$390.56	N
TOTAL CONSTRUCTION TECH	5.00	3.50	3.48	\$390.56	

(ELIGIBLE WEIGHTED COUNT * RATE FOR FULL WEIGHTED AVG STUDENT COUNT = TOTAL FUNDING)



Preliminary and Final Non-Funding Report VOCI 55-1 and VOCI 55-2

There are two remaining funding reports:

- VOCI 55-1 reflects funding not generated by Courses on the CTE Program List by school
- VOCI 55-2 reflects funding not generated by Courses on the CTE Program
 List by district

These reports are intended as a tool to examine current practices related to accountability. It lists occupational courses (11th and 12th grades) that will not generate CTE funding. Any of these messages may be listed:

Teacher Uncertified message means the teacher is uncertified to teach the course listed for that period for any of the following reasons:

- Certification for the teacher may have expired and not been renewed
- Certification process for the teacher was not completed by the February 28th deadline

No Required PM reports message means the CTE Program is unapproved for any of the following reasons:

- ADE did not receive acceptable Concentrator reports by the April 15 deadline ADE did not receive acceptable Placement reports by the April 15 deadline.
- After receiving a designation of "program in review", the program does not participate in the ADE directed external assessment and accountability planning process

No NOI Filed in January (of previous school year) message indicates the district did not file a Notification of Intent (NOI) for this program for the current school year by January of the previous school year as required. A new CTE program is defined as any Career Preparation program CIP code not reporting course enrollment and performance measures the previous year. Funds are not generated if an NOI was not filed to ADE by the January 1 deadline of the previous school year.

Unapproved ADE Inactive message indicates that ADE closed the program due to its failure to include the essential elements required by the Arizona State Board of Education.

CO-OP Only – No Program message indicates that an Intership, DCE, or CO-OP only course was submitted for funding with the required accompanying Career Prep course. Internship, DCE, or CO-OP only courses cannot be submitted for funding without an accompanying Career Prep course for that program.

For all of the above messages, the result is the same. Funding potential is not generated for the district. This report will assist district personnel to be aware of funding impact in the hiring of properly certified teachers and the importance of meeting performance measures requirements.

ARIZONA DEPARTMENT OF EDUCATION DATE 08/15/XX CAREER AND TECHNICAL EDUCATION PAGE

CTY XX TYPE XX DIST XX SCH XXX STATE FUNDING NOT GENERATED DUE TO ONE OR MORE OF THE FOLLOWING REASONS:

INSUFFICIENT PERFORMANCE MEASURES REPORTS - CERTIFICATION PROBLEMS

NO NOTIFICATION OF INTENT (N.O.I.) FILED IN 4/200X CO-OP ONLY OR ADE UNAPPROVED INACTIVE

FYXX ENROLLMENT - FOR FYXX FUNDING

RATE FOR FULL, WEIGHTED AVERAGE STUDENT COUNT: \$106.52

COUNTY: DISTRICT: SCHOOL:

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COURSE	COURSE	P MIN.	NO.			11-12		ELIGIBLE	TOTAL	ER	
CRSE	CRSE CODE	E PER	OF		TEACHER'S	AVG		WEIGHTED	FUNDING	CE	REASON FOR
CODE	TITLE	R WEEK	WKS	TEACHER'S NAME	CERT NO.	CNT		COUNT	NOT GENERATED	HP	FUNDING NOT GENERATED
	NON-ARTICULATED COURS	ES									
2.	BUSINESS MGMT ADMIN	(WEIGHT	- 1.0	000000000)							
52.0200	10 Bus Mgmt/Admin Srv F	0 0220	17	MORIN	*****	4.00		3.69	\$393.47	N	
										NO	REQUIRED PM REPORTS
							NO	200X COURSE	ENROLLMENT O	R NO	NOI FILED IN 1/200X
52.0200	10 Bus Mgmt/Admin Srv F	2 0220	18	MORIN	******	5.50		5.37	\$572.84	N	
										NO	REQUIRED PM REPORTS
							NO	200X COURSE	ENROLLMENT O	R NO	NOI FILED IN 1/200X
52.0200	10 Bus Mgmt/Admin Srv F	3 0220	18	MORIN	*****	4.00		3.91	\$416.61	N	
										NO	REQUIRED PM REPORTS
							NO	200X COURSE	ENROLLMENT O	R NO	NOI FILED IN 1/200X
52.0200	10 Bus Mgmt/Admin Srv F	5 0220	18	MORIN	*****	2.50		2.44	\$260.38	N	
										NO	REQUIRED PM REPORTS
							NO	200X COURSE	ENROLLMENT O	R NO	NOI FILED IN 1/200X
52.0200	20 Business Office Oper	6 0440	18	MORIN	*****	9.00		17.59	\$1,874.75	N	
										NO	REQUIRED PM REPORTS
							NO	200X COURSE	ENROLLMENT O	R NO	NOI FILED IN 1/200X
TOTAL	BUSINESS MGMT ADMIN					25.00		33.00	\$3,518.05		

Sample

1

TP

Summary Notification of Career and Technical Education Allocations VOCI 62

Eligible Recipient: District name should appear here

County, Type, District: County, type and district number should appear here

Funding Category Titles: Career and Technical Education State Block Grant Formula Funding Placement Formula Funding

Allocation: Dollar figure, determined by district student count on the 40th and 100th day reports, appears here

Grand Total Allocations: The **total amount of state funding** for district generated by your Course Enrollment reporting

- (A) Block Grant Formula Funding: Formula amounts by course, title and school site. This is the State Block Grant dollar figure for the next fiscal year, which was generated by 11th and 12th grade student count from the 40th and 100th Day Course Enrollment Reports.
- **(B) Placement Formula Funding:** The Placement formula funding figure is generated by the completed surveys returned to ADE by the districts on the Website.

Application for CTE State Block Grant Funds

Available district enrollment formula funding and the Placement formula funding dollar amounts are listed. The total on the Summary Notification of CTE Allocations (VOCI 62) is the amount of State dollars that your programs have generated and will be used as your allocation for State Block Grant Funds. General State of Assurance authorized signers must submit electronic applications using these State Block Grant Funds allocations by the due date determined by the ADE using the Grants Management Enterprise online system. The website is located at: http://www.ade.az.gov/gme.

Click on Online Applications to enter the Grants Management Enterprise system and begin the process. If a district selects not to submit an application for the funds, those dollars will be re-divided among the districts that did submit an application for their State Block Grant Enrollment and Placement dollars.

VOCI 62

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ARIZONA DEPARTMENT OF EDUCATION SUMMARY NOTIFICATION OF CAREER AND TECHNICAL EDUCATION ALLOCATIONS FINAL FUNDING REPORT FISCAL YEAR 200X

ELIGIBLE RECIPIENT: SAMPLE UNIFIED DISTRICT

C.T.D. NUMBER 123456

ALLOCATION
\$29,734.67
\$8,582.76
\$38,317.43
00X G REPORT.

(A)

(B) PLACEMENT RESULTS ARE DETAILED IN YOUR DISTRICTS
FY 200X CAREER AND TECHNICAL EDUCATION PLACEMENT FUNDING
REPORT. THE RESULTS ARE LISTED BY SCHOOL AND PROGRAM.



Placement Funding Report

Placement funding paid in the current fiscal year is for CTE program Concentrators who **graduated** and are in a related Placement CTE Concentrators who graduated by June 30 will be surveyed between October 1, and December 31. Placements may be in postsecondary education or advanced training, military services, or employment. Funding is earned only if the Placement is **related** to the graduate's secondary CTE program of study. A related Placement is one that obviously uses or builds on the occupational standards acquired in the graduate's secondary CTE program. Twenty five percent of the CTE State Block Grant funds are allocated to Placement.

The Placement Funding Report will be produced twice. The Preliminary Placement Funding Report notifies a district of the preliminary funding dollars a related Placement will generate. This preliminary report also provides the district the opportunity to verify the Placement data and to make corrections, if ADE did not record the data the district submitted. The Final Placement Funding Report will include all corrections and contain the final Placement funding generated. A student in 2 or more related Placements will only generate funding for one of those related Placements.

For more information regarding Placement Survey Reports and Concentrator Reports, please see the Arizona CTE performance measures are published annually in the **Secondary Guidelines for Performance Measures and Program Evaluation** at http://www.ade.az.gov/cte/DIG/.



FY200X Final Placement Funding (FY0X Student Names)

CTD 123456 SAMPLE UNIFIED DISTRICT

CTDS 123456001 SAMPLE HIGH SCHOOL

ProgramArea		INDUSTRIAL TECH					
Fiscal	ProgCIP	ProgramTitle	StudentName	Qualify	Funding		
200X	100200	Radio/Television Tch	C L WALTERS	Program Concentrator	\$317.88		
200X	100200	Radio/Television Tch	D F HALL	Program Concentrator	\$317.88		
200X	100300	Graphic Commun	S N JONES	Program Concentrator	\$317.88		
200X	100300	Graphic Commun	B A WILLIAMS	Program Concentrator	\$317.88		
200X	100300	Graphic Commun	T R ANDREWS	Program Concentrator	\$317.88		
200X	100300	Graphic Commun	T G THOMAS	Program Concentrator	\$317.88		
200X	100300	Graphic Commun	O A SANCHEZ	Program Concentrator	\$317.88		
200X	100300	Graphic Commun	F D JEFFERSON	Program Concentrator	\$317.88		
200X	100300	Graphic Commun	G C GILL	Program Concentrator	\$317.88		
200X	150300	Electronics Tech	J H ROBERTSON	Program Concentrator	\$317.88		
200X	150300	Electronics Tech	G T MAY	Program Concentrator	\$317.88		
200X	150300	Electronics Tech	B V FRY	Program Concentrator	\$317.88		
200X	460400	Construction Technol	H I YOUNG	Program Concentrator	\$317.88		
200X	460400	Construction Technol	A X HARPER	Program Concentrator	\$317.88		
200X	460400	Construction Technol	M N ROSE	Program Concentrator	\$317.88		
200X	460400	Construction Technol	C O PAUL	Program Concentrator	\$317.88		
200X	460400	Construction Technol	C F THATCHER	Program Concentrator	\$317.88		
200X	460400	Construction Technol	L M RUIZ	Program Concentrator	\$317.88		
200X	460400	Construction Technol	M B HILLS	Program Concentrator	\$317.88		
200X	460400	Construction Technol	L S CRENSHAW	Program Concentrator	\$317.88		
200X	460400	Construction Technol	M K RODRIGUEZ	Program Concentrator	\$317.88		
200X	460400	Construction Technol	C T BARNUM	Program Concentrator	\$317.88		
200X	470600	Automotive Tech	A K TAFT	Program Concentrator	\$317.88		
200X	470600	Automotive Tech	A O JOHNSON	Program Concentrator	\$317.88		
200X	470600	Automotive Tech	K J CLINTON	Program Concentrator	\$317.88		
200X	470600	Automotive Tech	C F TRUMAN	Program Concentrator	\$317.88		
200X	470600	Automotive Tech	R A DEGAULLE	Program Concentrator	\$317.88		
200X	470600	Automotive Tech	F F SCHROEDER	Program Concentrator	\$317.88		
SUM for 'Pr	ogramArea' =	INDUSTRIAL TECH	Count =	28	\$8,900.64		
SUM for Schoo	I = SAMPLE I	HIGH SCHOOL			\$12,079.44		

If you have questions, please contact the CTE Grants Management Information Systems Section for assistance:

Information Technology Specialist	Donna Kerwin	(602) 542-7881
Education Program Specialist	Steve Saline	(602) 542-5566
Administrative Services Officer	Jet Wilson	(602) 542-5486
Enrollment Specialist	Della Hofer	(602) 542-5711

Or email: CTEDataCollection@azed.gov.